

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Finance and Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Thursday, 3rd November 2022.

Present

Alderman R Easton [Chairman for this meeting in the absence of Councillor Mrs G Harvey], Alderwoman Mrs P Ansell, Councillors K Ansell, Mrs DM Easton and DR Johnson.

Apologies for absence were received from Councillors Mrs G Harvey, JC Harvey, Ms C Hodgkiss and Mrs L Johnson.

Mrs R Davies [Clerk to the Committee] and Mr J Smith [Responsible Finance Officer and Caretaker] were also present.

1. DECLARATIONS OF INTEREST

There were no declarations of interest given at the commencement of the meeting.

2. APOLOGIES FOR ABSENCE

As listed above.

3. MINUTES

RESOLVED

That the minutes of the meeting held on 6th October 2022, be approved and signed as a correct record.

4. MATTERS ARISING

There were no matters arising.

5. HSBC

The Clerk reported on obtaining mandate forms in order to add one other signatory to the Parish Council accounts.. She would also make enquiries regarding a new debit card for the Parish Council.

6. ACCOUNTS FOR PAYMENT

[1] A schedule of accounts for payment was circulated at the meeting.

RESOLVED

That authority be given for the payments included on the submitted schedule.

[2] Overtime – John Smith sought approval for payment for extra hours. The Committee were all in agreement with this request.

[3] Television Licence – John Smith confirmed that he had paid the television licence. The Committee considered whether the Parish Hall actually needed a TV licence and this would be reviewed next year.

7. **FINANCE REPORT**

The report showing the income and expenditure as at 31st October 2022, was submitted for information and noted.

Mr John Smith [Responsible Finance Officer] indicated that he would check the payments received for the defibrillator.

8. **DATE AND TIME OF NEXT MEETING**

RESOLVED

That the next meeting be held on Thursday, 8th December 2022, at 8.15 p.m.

[Chairman]