

BRERETON AND RAVENHILL PARISH COUNCIL

Minutes of a meeting of the Finance and Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Thursday, 7th April 2022.

Present

Councillor Mrs DM Easton [Chairman], Alderman R Easton, Councillors Mrs G Harvey, JC Harvey, Miss C Hodgkiss and Mrs L Johnson.

Apologies for absence was received from Councillors Mrs P Ansell, K Ansell and DR Johnson.

Mrs R Davies [Clerk to the Committee], Sylvia Gibson [Parish Clerk] and Mr J Smith [Caretaker/Administrator] were also present.

1. DECLARATIONS OF INTEREST

There were no declarations of interest given at the commencement of the meeting.

2. APOLOGIES FOR ABSENCE

Listed above.

3. MINUTES

RESOLVED

That the minutes of the meeting held on 7th April 2022, be approved and signed as a correct record.

4. MATTERS ARISING

There were no matters arising.

5. ACCOUNTS FOR PAYMENT

A schedule of accounts for payment was circulated at the meeting.

RESOLVED

That authority be given for the payments included on the submitted schedule.

6. FINANCE REPORT AND OTHER MATTERS

1. The report showing the income and expenditure of the Parish Council as at 7th April 2022, was submitted for information and noted.
2. Cheque Books – The Parish Clerk was asked to return the cheque books to the Parish Hall to the person responsible for writing the cheques.
3. Christmas Lights – With regard to the supply of Christmas lights, the Committee considered adding more but the cost per lamp post was £250.00. The total cost of supplying lights for last year would be discussed at the next meeting of the Committee in May 2022.

7. EXCLUSION OF PRESS AND PUBLIC

Confidential Matters

The following note was given out at the meeting of the Committee and discussed. The

contents were as follows:-

- ✚ The Parish Clerk telling the Chairman of the Committee and Vice-Chair of the Council not to submit the Council's financial documents for the last accounting year to an accountant.
- ✚ The way the Parish Clerk had treated John Smith.
- ✚ The disclosure by the Parish Clerk of financial documents to a third party without the authority of the Council, the Committee or any Councillor.
- ✚ The removal by the Parish Clerk of a cheque book needed for the payment of Council business, including wages.

There followed a very heated discussion and Sylvia Gibson [Parish Clerk] spoke to the Committee on the points referred to on the sheet.

The Parish Clerk then proceeded to write out her resignation with immediate effect [copy attached].

8. DATE AND TIME OF NEXT MEETING

RESOLVED

That the next meeting be held on Thursday, 12th May 2022, at 8.15 p.m.

[Chairman]