

## **BRERETON AND RAVENHILL PARISH COUNCIL**

Minutes of a meeting of the Finance and Management Committee held at the Parish Hall, Ravenhill Park, Brereton, on Thursday, 9<sup>th</sup> June 2022.

### **Present**

Councillor Mrs L Johnson [Vice-Chairman in the Chair], Alderwoman Mrs P Ansell, Councillor K Ansell, Alderman R Easton, Councillors Mrs DM Easton and Miss C Hodgkiss.

Apologies for absence were received from Councillors Mrs G Harvey, JC Harvey and DR Johnson.

Mrs R Davies [Clerk to the Committee] and Mr J Smith [Finance Officer and Caretaker] were also present.

### **1. DECLARATIONS OF INTEREST**

There were no declarations of interest given at the commencement of the meeting.

### **2. APOLOGIES FOR ABSENCE**

As listed above.

### **3. MINUTES**

**RESOLVED**

That the minutes of the meeting held on 12<sup>th</sup> May 2022, be approved and signed as a correct record.

### **4. MATTERS ARISING**

There were no matters arising in relation to general business at this point but there were matters concerning staff which would be discussed under 'Exclusion of Press and Public' [minute 9 refers].

### **5. REQUEST FROM THE MINERS ARMS FOR DISCOUNT OF HIRE FEES**

The Clerk reported on a request by the Miners Arms for a discount in hire fees. Linda from the Miners Arms, was arranging a party for the elderly in Brereton to celebrate the Queen's Platinum Jubilee.

**RESOLVED**

That the Miners Arms should be invoiced at the charitable rate less 20%.

### **6. BANK HOLIDAYS – CLOSING OF PARISH HALL**

Members considered this item and agreed that the Parish Hall should be available for hire during Bank Holiday periods.

### **7. ACCOUNTS FOR PAYMENT**

A schedule of accounts for payment was circulated at the meeting.

**RESOLVED**

That authority be given for the payments included on the submitted schedule.

**8. FINANCE REPORT**

The report showing the income and expenditure as at 9<sup>th</sup> June 2022, was submitted for information and noted.

**9. EXCLUSION OF PRESS AND PUBLIC**

**Confidential Matters**

Peter Harrison [previous Acting Parish Clerk]  
Holiday Pay  
Unauthorised overtime  
Ex-gratia payment

Alderman R Easton reported that he had spoken with Peter Harrison regarding the above. He proposed that an ex-gratia payment be paid to Peter in the sum of £200.00 for loss of overtime and also as acknowledgement of work done for the Parish Council as Acting Parish Clerk.

The proposal was agreed and seconded and Councillors felt that this was the right course of action to take.

With regard to overtime in general, any extra hours worked should always be agreed at this Committee for approval before being discussed at a full Council meeting.

Ruby Davies [Clerk to Committees]

A suggestion was put forward by Alderman R Easton to slightly increase Ruby's hours. It was agreed by all to increase the hours by 2 per week and also to give a one-off ex-gratia payment. This would have to be discussed at a full Council meeting.

**10. DATE AND TIME OF NEXT MEETING**

**RESOLVED**

That the next meeting be held on Thursday, 14<sup>th</sup> July 2022, at 8.15 p.m.

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[Chairman]