

**BRERETON AND RAVENHILL NEIGHBOURHOOD DEVELOPMENT PLAN
STEERING COMMITTEE**

**DISTRICT OF CANNOCK CHASE
COUNTY OF STAFFORDSHIRE**

Chairman: Councillor TA Jones
25 Kingsley Wood Road
Rugeley
Staffordshire
WS15 2UF

Mr PG Davies, A.C.I.S., D.M.A. [Secretary]
37 Leofric Close
Kings Bromley
Burton-on-Trent
DE13 7JP
[Tel: 01543-472762]

[Please reply to the Secretary]

Date: 3rd December 2018

Dear Sir/Madam

**BRERETON AND RAVENHILL NEIGHBOURHOOD DEVELOPMENT PLAN
STEERING COMMITTEE**

You are invited to attend a meeting of the Brereton and Ravenhill Neighbourhood Development Plan Steering Committee to be held on **Monday, 10th December 2018**, at **8.15 p.m.** at the Parish Hall, Ravenhill Park, Brereton.

Yours faithfully

PG Davies
Secretary

To: The Chairman and Members of the Neighbourhood Development Plan Steering Committee

AGENDA

1. Apologies

2. Minutes

To approve, as a correct record, the attached minutes of the meeting held on 22nd October 2018 [copy previously circulated].

3. Matters arising from the minutes

4. Terms of Reference

A copy of the Terms of Reference for the Committee is attached.

5. Neighbourhood Development Plan

6. Any Other Business

7. Date and time of next meeting