

BRERETON AND RAVENHILL PARISH COUNCIL

DISTRICT OF CANNOCK CHASE COUNTY OF STAFFORDSHIRE

Minutes

FINANCE ASSET & RISK

COMMITTEE MEETING

To be held at: the Parish Hall, Ravenhill Park, Brereton, Rugeley. WS15 1DU

Thursday 19th September at 7.30pm – 8.00pm

WELCOME

Miles Blackham (MB)(Chair)
Kay Paul (Vice Chair)
Caroline Davies (CD),

Sue Merriman (SM),
Ruth Hall (RH),

APOLOGIES: Apologies were received from the following, which were accepted

Dana Blocksidge (DB),
Kev Theobald (KT),

Clair Harris (CH),
Carl Boulton (CB).

In Attendance:

Lee Featherstone (RFO),

John Smith (JS)

Vanessa Hands (Clerk)

94	DECLARATIONS OF INTEREST IN ANY ITEMS ON THE AGENDA <i>None</i>	
95	NOTICES FROM THE CHAIR AND CLERK <i>None</i>	
96	AGREEING THE MINUTES FROM THE PREVIOUS <i>To approve and sign off the minutes of Finance Asset & Risk Committee meeting held on Thursday 5th September 2024.</i> <i>The previous minutes were agreed and signed as a true record.</i>	
97	MATTERS ARISING FROM PREVIOUS MEETING <i>None</i>	
98	PUBLIC PARTICIPATION <i>No public present</i>	
99	BANK RECONCILIATION <i>LF opened the meeting to confirm that the papers were not available due to a discrepancy. This has now been located and amended..</i> <i>The Bank Reconciliation spreadsheet was given to the committee; scrutinised, agreed and signed.</i>	

100	INCOME .v. INVOICES <i>The reconciliation was given to the committee and accepted.</i>	
101	COMMUNICATION & SOCIAL MEDIA <ul style="list-style-type: none"> • <i>BRPC Communication & Social Media Policy</i> This is ongoing 	
102	ASSESSMENT REVIEW (FARc) <ul style="list-style-type: none"> • <i>Section 54: Café</i> <i>This is ongoing</i> • <i>BRPC Food Safety Management System Policy</i> <i>This is ongoing</i> • <i>Music Licence</i> <i>Confirmation of the cost of the licence of £582.99 and was agreed by the committee.</i> 	LH to raise the payment
103	NALC UPDATED FINANCIAL REGULATIONS (WG) <ul style="list-style-type: none"> • <i>BRPC Financial Regulations</i> <i>This is ongoing</i> • <i>BRPC Investment Strategy & Policy</i> <i>This is ongoing</i> 	
104	DATE OF NEXT MEETING: Thursday 3rd October 2024 at 7.30pm	

Meeting closed at 7.55pm